



德义小学

TECK GHEE PRIMARY SCHOOL

1, Ang Mo Kio Street 32
Singapore 569299

Tel: 6454 8769
Fax: 6458 9886

tgps@moe.edu.sg
<http://www.teckgheepri.moe.edu.sg>

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5 January 2018

Dear Parents/ Guardians,

Welcome to the new school year in 2018. I am delighted to be appointed by the Ministry of Education as the Principal of TGPS with effect from 15 December 2017. Since joining the school in September 2017, I had interacted with pupils, parents and partners and am heartened to hear about some of the wonderful things that are being said about the school and staff. I am committed to building on the good work that the former Principal, Mdm Chua Pei Pei, and our dedicated team of staff had done for the school so far, and continue to *Nurture* all our pupils to become *Tomorrow's Leaders: Creative Thinkers, Confident Communicators, Lifelong Learners and Responsible Citizens*. I look forward to partnering you in this meaningful journey.

I would like to take this opportunity to update you on the following:

New Appointments

It is my pleasure to congratulate the following staff who will be taking on new appointments with effect from 2018:

- Mrs Lydia Lye – Year Head (P5/P6)
- Ms Soh Shi Ting – HOD Character & Citizenship Education
- Ms Eunice Lim – Level Head for Mathematics
- Mdm Anushia Devi – Subject Head for Character & Citizenship Education (re-designation)
- Mdm Kelly Ng – Subject Head for Chinese Language
- Ms Alexis Tung – Level Head for ICT
- Ms Priscilla Pan – Senior Teacher for Music

Partnership in Education

The school is committed to engaging and working closely with you to provide support in nurturing and developing your children. We firmly believe that parents can play the key role to show continuous interest and support for our pupils through the following ways:

1. TGPS Online

Your active participation and constant support are essential in our partnership of educating our pupils. Please access school website at www.teckgheepri.moe.edu.sg to obtain school updates, information and important announcements. You may also visit our official Facebook page at <https://www.facebook.com/teckgheepri/> to stay tuned to the various happenings in the school.





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2. Timeliness

Please ensure that your child/ ward arrives in school on time. The timings of arrival and dismissal with relevant daily programmes are indicated in the table below:

DAY	BEFORE SCHOOL PROGRAMME (0730 – 0745)	CURRICULUM TIME Mon to Wed: 0745 – 1315 Thu to Fri: 0745 - 1345	AFTER SCHOOL PROGRAMME (1345 onwards)**
Monday	<u>MARvellous Monday</u> Music / Art Appreciation / Achievements	As per respective timetable	All CCAs (Sports CCA may have different timing) 1345 – 1545 SDR (for selected P3 & P4 pupils only) 1345 – 1430
Tuesday	<u>Terrific Tuesday</u> EL Silent Reading / “Read for Life” Programme	As per respective timetable	EL/MA/SC Remedial Lessons 1345 – 1515 SDR & RRP (for selected P3 & P4 pupils only) 1345 – 1445 Enrichment Programme 1345 - 1545
Wednesday	<u>Wonderful Wednesday</u> LLP: “I am a Confident Communicator” Programme Workout Session for Happy Kids	As per respective timetable	HMTL / MTL Remedial Class for P5 & P6 1345 – 1445 SDR & RRP (for selected P3 & P4 pupils only) 1345 – 1445 Enrichment Programme 1345 – 1545 CCA practice (for performing arts/competitive sports only) 1445 – 1645
Thursday	<u>Thoughtful Thursday</u> MTL Silent Reading / “Read for Life” Programme	As per respective timetable	SDR (for selected P3 & P4 pupils only) 1415 - 1500
Friday	<u>FABulous Friday</u> CCE: “I am a Confident Communicator” Programme	FT Time: Values Education & Fitness and Bonding for all staff and pupils for the first 2 periods	

*All information rendered above is accurate at the time of printing.

**Timing may differ from programme to programme.

We hope that with this structure, we can continue our efforts in promoting holistic development within each pupil and encourage the adoption of a healthy lifestyle for all staff and pupils.





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3. Attendance

Regular attendance is a major influence on a pupil's achievement. We encourage you to consider carefully before taking your child/ward away during term time. Please discuss your plans with your child/ward's Form Teacher and inform the school in writing before making plans to take your child/ward away during term time. When leave is granted, pupils need to assume complete responsibility to catch up on any assignment and parents to fully support them in doing so.

4. Homework

Homework is important to reinforce conceptual understanding. Please ensure that your child/ward completes all homework given by his/her teachers and hand in to the teachers on time.

5. School Rules

Your child/ward needs to follow a set of rules to protect the safety, interests and rights of all individuals. To support the school's efforts in enforcing a high standard of behaviour and citizenship, we urge you to take time to reinforce the school rules that we have laid out in our Student Handbook, ensuring that your child/ward understands that he/she may lose privileges or face other disciplinary consequences if the rules are violated.

6. Attire

All pupils are required to put on their uniform and PE attire neatly according to that shown in the Student Handbook.

7. Communication

Communication between parents, pupils and teachers is critical in supporting pupils' development. Please share with your child's/ward's teacher any information regarding his/her special needs to help us address them. In addition to the Meet-the-Parents Sessions, we also encourage you to use the Student Handbook as a means of communicating with the teachers to monitor your child's/ward's progress. Besides reflecting the homework given to your child/ward each day, the Student Handbook also allows teachers and parents to keep in contact through short messages.

8. Pupil Well-Being

If your child/ward is ill, please submit a medical certificate when your child returns to school. We would appreciate it if you could inform the school, at your earliest convenience, if your child/ward is diagnosed with Dengue Fever, Chicken Pox, Hand, Foot and Mouth Disease (HFMD) or other contagious disease so that precautionary measures can be taken in school to ensure the continued health of all our pupils.





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It is recommended that children recovering from high fever be free from fever before returning to school. If your child/ward has a fever in the morning, please ensure that he/she remains at home. If your child/ward is unwell in school, you will be contacted immediately to pick him/her up from the school.

If your child/ward is unwell during the examinations, a medical certificate is needed to be produced during his/her period of absence. Without official certification, your child/ward will not be given any marks for the paper(s) he/she has missed.

9. Co-Curricular Activities (CCA)

As part of our efforts to develop pupils holistically and to promote CCA participation, **all CCAs have been rescheduled** to take place every Monday between 1.45pm to 3.45pm. (with the exception of those who join competitive sports/ performing arts CCAs as they will have additional training slots on Wednesday afternoons if the need arises).

All Primary 3 to Primary 6 pupils will have the chance to participate in a CCA. If your child/ward is not in any CCA to date, he/she can choose his/her CCA from the CCA list which will be attached to the CCA Recruitment 2018 letter. Please note that trials or selection tests may be conducted for admission to school teams.

10. Calendar of Events in Term 1

A list of tentative dates for events in Term 1 is appended at the end of the circular. In general, we will confirm the dates between 2 weeks to 1 month in advance.

Other Administrative Matters

There will be a photo-taking session for the **School Smart Card** for all P1 and P6 pupils. Pupils are required to be dressed in their school uniform on **Wednesday, 31 January 2018**. Thus, pupils who are having PE lessons must bring along their school uniform that day.

We look forward to a fruitful year and working closely with all parents/guardians as strong partners. If you have any queries on any matters concerning the school or your child/ward, please feel free to call the general office or contact the Form Teachers.

Yours sincerely,

Mr. Wong Jia Wang
Principal





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School Calendar of Events for Term 1, 2018

Date	Events
31 January	P1 & P6 Photo-taking for smart cards (students need to be in full school uniform)
5 February	P1 First Month Celebrations P4 Subject Based Banding briefing for parents P6 PSLE briefing for parents
15 February	Chinese New Year celebrations
16 – 17 February	Chinese New Year holiday
19 February	Chinese New Year holiday (school holiday)
26 February	P6 Continual Assessment (Higher Mother Tongue Languages)
27 February	P6 Continual Assessment (English Language)
28 February	P6 Continual Assessment (Mathematics)
1 March	P6 Continual Assessment (Mother Tongue Languages)
2 March	P6 Continual Assessment (Science)
10 – 18 March	Term 1 School Holidays

