

Annex A - Instructional Guide

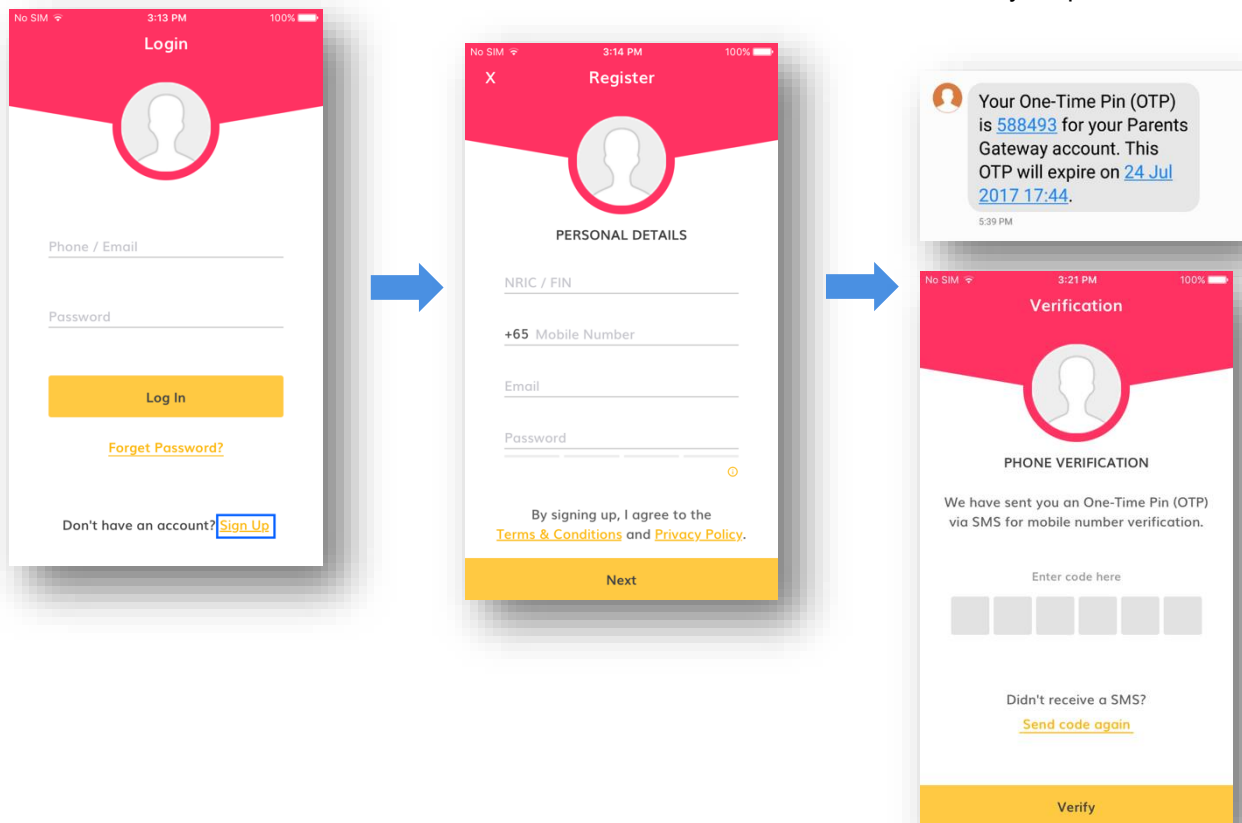
Step 1 - Download Mobile App*



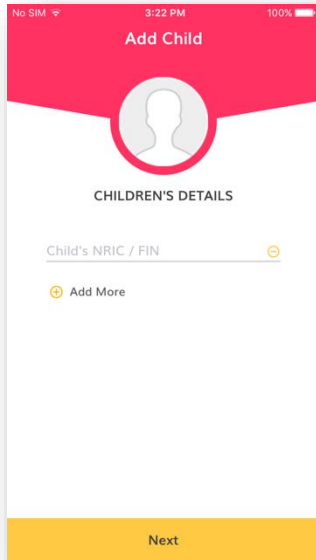
- Keyword search “**Parents Gateway**” in Apple App Store or Google Play Store to download the mobile app*.
- ‘**Allow Notifications**’ to receive push notifications.
- Supported OS Versions: **Android 5.0 or later & iOS 9.1 or later**

Step 2 - One-Time Account Registration

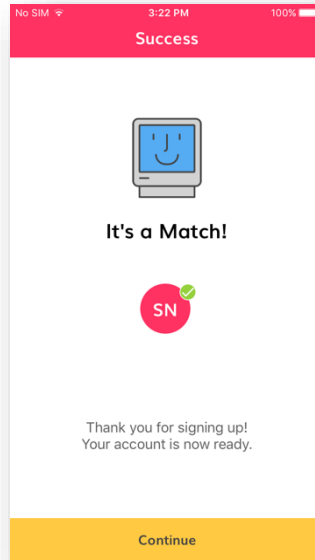
1. Tap on "Sign Up".
2. Enter your NRIC or FIN, mobile number, email and password.
3. You will receive an SMS containing a One-Time Pin (OTP). Enter the OTP and Tap on “Verify” to proceed.



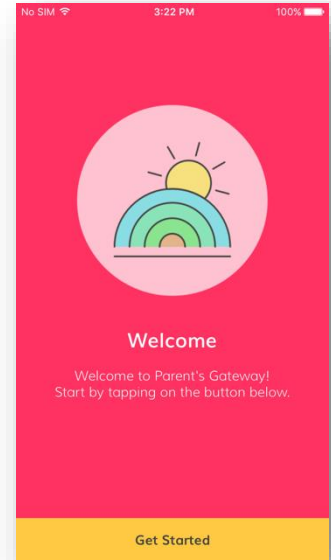
4. Enter your child's BC/NRIC or FIN. Tap on "Add More" to add additional child*. Click "Next" to proceed.



5. You will see the following message* if you have successfully performed the "Add Child" function Tap on "Continue" to proceed.



6. Account registration is now completed. Tap on "Get Started" to start using the app.



* You can also "add" additional children in the app after account registration is successful.

* In the example above, "SN" refers to the first letter of the first two words of your child's name e.g. **S**ally **N**g. You can replace this by uploading your child's photo in the app.